



*We are a Christ-centered Catholic faith community
that celebrates diversity and fosters spiritual growth,
inspiring all to reach their full potential in mind, body and spirit.*

AGENDA AND MATERIAL

COMMITTEE OF THE WHOLE MEETING

**TUESDAY, MARCH 7, 2023
6:30 P.M.**



PUBLIC ACCESS LIVE STREAM LINK
<https://niagaracatholic.ca/meetings-livestream/>

FATHER KENNETH BURNS, C.S.C. BOARD ROOM CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO

A. ROUTINE MATTERS

- | | |
|--|------|
| 1. Opening Prayer – Trustee Bruzzese | - |
| 2. Roll Call | - |
| 3. Approval of the Agenda | - |
| 4. Declaration of Conflict of Interest | - |
| 5. Approval of Minutes of the Committee of the Whole Meeting of February 14, 2023 | A5 |
| 6. <u>Consent Agenda Items</u> | - |
| 6.1 Staff Development Department Professional Development Opportunities | A6.1 |
| 6.2 Capital Projects Progress Report Update | A6.2 |
| 6.3 Niagara Catholic Board Improvement Plan for Student Achievement and Well-Being | A6.3 |

B. PRESENTATIONS

C. GOVERNANCE POLICIES

- | | |
|--|------|
| 1. Governance Policies for Recommendation to the Board | - |
| 1.1 Environmental Stewardship & Sustainability Policy (NEW) – Clark | C1.1 |
| 1.2 School Operations for Inclement Weather and Workplace Closure Policy (500.1) – Lee Ann | C1.2 |
| 1.3 Student Senate Policy – Elementary Policy (100.6.2) – Kim | C1.3 |
| 1.4 Student Senate Policy – Secondary Policy (100.6.1) – Kim | C1.4 |
| 2. Governance Policies Prior to Vetting | - |
| 2.1 Employee Code of Conduct and Ethics Policy (201.17) – Julia | C2.1 |
| 2.2 Niagara Catholic Education Award of Distinction Policy (100.7) – Pat | C2.2 |
| 3. Governance Policy Review Schedule | C3 |

D. COMMITTEE AND STAFF REPORTS

- | | |
|--|----|
| 1. Creating Safe and Inclusive Spaces for Students with Developmental, Physical and Medical Needs – Gino | D1 |
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- 2. Monthly Updates
 - 2.1 Student Senate Update -
 - 2.2 Senior Staff Good News Update -

E. INFORMATION

- 1. Trustee Information

F. OTHER BUSINESS

- 1. General Discussion to Plan for Future Action -

G. BUSINESS IN CAMERA

H. REPORT ON THE IN CAMERA SESSION

I. ADJOURNMENT

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING OF FEBRUARY 14, 2023**

RECOMMENDATION

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 14, 2023, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING TUESDAY, FEBRUARY 14, 2023

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, February 14, 2023 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Vice-Chair Burkholder.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Turner.

2. Roll Call

Vice-Chair Burkholder noted that Trustee Benoit joined electronically.

Trustee	Present	Present Electronically	Absent	Excused
Natalia Benoit		✓		
Joseph Bruzzese	✓			
Rhianon Burkholder	✓			
Danny Di Lorenzo	✓			
Larry Huibers	✓			
Doug Joyner	✓			
Jim Marino	✓			
Paul Turner	✓			
Student Trustees				
Charlotte Johnstone	✓			
Steffen Zylstra	✓			

The following staff were in attendance:

Camillo Cipriano, Director of Education; **Lee Ann Forsyth-Sells, Kimberly Kinney, Gino Pizzoferrato, Pat Rocca**, Superintendents of Education; **Domenic Massi, Joseph Zaroda**, Associate Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Clark Euale**, Controller of Facilities Services; **Julia Tiessen**, Executive Officer of Human Resources; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services

3. Approval of the Agenda

Moved by Trustee Marino

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of February 14, 2023, as amended.

Reverse Section C & D

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of January 17, 2023

Moved by Trustee Huibers

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of January 17, 2023, as presented.

CARRIED

6. Consent Agenda Items

Trustee Di Lorenzo requested Item 6.3 be held. This item was moved to Committee and Staff Reports Section of the agenda.

6.1 Staff Development Department Professional Development Opportunities

Presented for information.

6.2 Capital Projects Progress Report Update

Presented for information.

6.3 Elementary and Secondary School Year Calendars 2023-2024

Moved to Committee and Staff Reports Section.

Moved by Trustee Joyner

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

1. Governance in the Education Sector

Director Cipriano provided background information on Governance in the Education Sector and introduced Marion Thomson Howell, President of Shaughnessy Howell Inc.

Ms. Howell presented the Governance in the Education Sector.

Ms. Howell answered questions of Trustees.

C. COMMITTEE AND STAFF REPORTS

1. *“I am a Child of God” Social-Emotional Learning Program*

Gino Pizzoferrato, Superintendent of Education provided background information on the Social-Emotional Learning Program and introduced Maria Kish, Tina Hornick, Vince Mancuso, Alfonso Monachino – Behaviour Resource Teachers, Rose Gentilcore – Early Years Lead and Anthony Di Toro – Student Support Coordinator.

The Student Support Team presented the “*I am a Child of God*” report, and answered questions of Trustees.

2. *Consent Agenda Item A6.3 Elementary and Secondary School Year Calendars 2023-2024*

Domenic Massi, Associate Superintendent of Education answered questions of Trustees.

3. *Monthly Updates*

3.1 *Student Trustees’ Update*

Charlotte Johnstone, and Steffen Zylstra, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

3.2 *Senior Staff Good News Update*

Senior Staff highlights included:

Superintendent Pizzoferrato

- ABA Leads presented to Niagara College’s Autism and Behavioural Science program and will be welcoming Autism and Behavioural Science second semester placement students into 7 schools within our Board.
- Bethesda and Niagara Children’s Centre’s Entry to School program will begin in 3 of our schools.
- The ABA team continues to disseminate the Physical Response Package within the system, and continues to implement transition support and Targeted ABA Intervention to students.

Associate Superintendent Massi

- Normani Hamilton, a grade 4 student at Father Hennepin Catholic Elementary School authored a published book called “My Beautiful Hair”. Her intension for her story is to encourage children to realize that they are all unique and special in their own way. She is also a pre-teen Southern Ontario winner of the Miss All Canadian Pageant and volunteers with Delivering Hope, Socks for Change and soup kitchens.

D. GOVERNANCE POLICIES

1. Governance Policies for Recommendation to the Board

1.1. Pupil Accommodation Review Policy (701.2)

Clark Euale, Controller of Facilities Services presented feedback received from the vetting process and highlighted recommended amendments to the Pupil Accommodation Review Policy (701.2), following the vetting process.

Following discussion, the Committee of the Whole recommended the following additional amendments:

- No amendment

Moved by Trustee

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Pupil Accommodation Review Policy (701.2), as presented.

APPROVED

2. Governance Policies Prior to Vetting

2.1. Electronic Communications Systems (Employees) Policy (201.12)

Giancarlo Vetrone, Superintendent of Business & Financial Services, presented the Electronic Communications Systems (Employees) Policy (201.12).

The Committee of the Whole suggested the following amendments:

- Paragraph 5 – add “*parents/guardians, and the community*”
- Paragraph 7 – replace “*to*” with “*the*”
- Paragraph 8 – remove “*Deliberate*” and reinstate “*Any*”

The Committee of the Whole requested that the Electronic Communications Systems (Employees) Policy (201.12), be vetted from February 15, 2023 to March 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

2.2. Trustee Code of Conduct Policy (100.12)

Director Cipriano, presented the Trustee Code of Conduct Policy (100.12).

The Committee of the Whole suggested the following amendments:

- Page 2 – add “*students*”

The Committee of the Whole requested that the Trustee Code of Conduct Policy (100.12), be vetted from February 15, 2023 to March 23, 2023 with a recommended deadline for presentation to the Committee of the Whole in April, for consideration to the Board in April.

3. Governance Policy Review Schedule

Director Cipriano presented the Governance Policy Review Schedule.

D. INFORMATION

1. Trustee Information

Nil

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Director Cipriano reminded Trustees of the Niagara Foundation for Catholic Education Benefit Gala on March 3, 2023 at Club Roma.

F. BUSINESS IN CAMERA

Moved by Trustee Huibers

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 8:42 p.m. and reconvened at 10:02 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Huibers

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of February 14, 2023.

CARRIED

H. ADJOURNMENT

Moved by Trustee Turner

THAT the February 14, 2023 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 10:03 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **February 14, 2023.**

Approved on **March 7, 2023.**

Rhianon Burkholder
Vice-Chair of the Board

Camillo Cipriano
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES FOR RECOMMENDATION TO THE
BOARD
ENVIRONMENTAL STEWARDSHIP & SUSTAINABILITY
POLICY (NEW)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Environmental Stewardship & Sustainability Policy (New), as presented.

Prepared by: Clark Euale, Controller of Facilities Services
Presented by: Clark Euale, Controller of Facilities Services
Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: March 7, 2023



Niagara Catholic District School Board

ENVIRONMENTAL STEWARDSHIP & SUSTAINABILITY POLICY

STATEMENT OF GOVERNANCE POLICY

700 – Buildings and Site

Policy No NEW

Adopted Date: NEW

Latest Reviewed/Revised Date: NEW

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board acknowledges the precarious state of the global environment, and that we have a responsibility to mitigate further impact where possible. Our role as leaders in Catholic education, is to mentor, shape and guide our students on critical issues such as this, and educate them in what we can all do differently in order to reverse or slow the damage caused by global pollution and depleted natural resources. The following principles will be implemented and maintained by the Board in support of this.

1. **Energy Conservation:** We will continue to adopt energy conservation measures in all of our facilities including the use of energy efficient lighting, mechanical systems, and building envelopes.
2. **Education:** We will continue to educate our students, staff and school communities about the importance of sustainability and our role in protecting the future of our planet.
3. **Waste Reduction:** We will continue to implement recycling and composting programs in all of our facilities and endeavour to reduce our overall waste by encouraging the use of recyclable containers and eliminating single-use plastics such as plastic utensils and bottled water.
4. **Transportation:** We will continue to encourage the use of alternative forms of transportation where possible to reduce our reliance on fossil fuels, including walking, cycling, car-pooling, school bussing, or use of public transit.
5. **Renewable Energy:** We will continue to explore opportunities to generate renewable energies such as solar, wind, or geothermal within our facilities where it is financially feasible to do so.
6. **Partnerships:** We will continue to explore partnerships with various levels of government and/or utility providers to collaboratively reduce our reliance on fossil fuels across the Board.

The Director of Education will issue *Administrative Operational Procedures* for the implementation of this Policy.

References

- [Encyclical Letter Laudato Si' of the Holy Father Francis on Care for our Common Home](#)
- [Ontario EcoSchools](#)
- [Canadian Catholic Organization for Development and Peace](#)
- [Ontario Regulation 102/94 - Waste Audits and Reduction Work Plans](#)
- [Canada's Commitments and Actions on Climate Change Auditor General of Canada](#)
- [Net Zero 2050 Ontario Energy Association](#)
- [The Paris Agreement 2015 Government of Canada](#)
- [Niagara Peninsula Conservation Authority: NPCA](#)

Adopted Date:

NEW

Revision History:

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES FOR RECOMMENDATION TO THE
BOARD: SCHOOL OPERATIONS FOR INCLEMENT
WEATHER AND WORKPLACE CLOSURE POLICY (500.1)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the School Operations for Inclement Weather and Workplace Closure Policy (500.1), as presented.

Prepared by: Lee Ann Forsyth-Sells, Superintendent of Education
Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Lee Ann Forsyth-Sells, Superintendent of Education
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: March 7, 2023



Niagara Catholic District School Board

SCHOOL OPERATIONS FOR INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY

STATEMENT OF GOVERNANCE POLICY

500 – Auxiliary Services

Policy No 500.1

Adopted Date: February 24, 1998

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board ~~supports the safe transportation and accommodation of students~~ **supports the implementation of safety measures due to anticipated or occurring inclement weather and/or any other emergency situation that would impact the health, safety and well-being of Niagara Catholic staff and students.**

In the event of inclement weather, the Executive Director/Designate of Niagara Student Transportation Services (NSTS) will determine whether to cancel school transportation services for the entire system or an area(s) of the Board. When the decision is made to cancel transportation services, transportation is cancelled for the entire day which includes all educational field trips and secondary schools late activity buses.

~~The Director of Education is authorized to modify or cancel student transportation for the Niagara Catholic District School Board due to anticipated or occurring inclement weather through the Executive Director of the Niagara Student Transportation Services.~~

~~For the health and safety of students, staff, bus drivers and building occupants and for the effective delivery of programs, supports and services~~ **The Director of Education is authorized to close a school, a group of schools, Board facilities or all schools and/or Board facilities due to inclement weather or any other emergency situation that would impact the health, safety and well-being of staff and students. when the normal operations Board facility are affected for the health and safety of students, staff, bus drivers and building occupants, and for the effective delivery of programs, supports and services.**

In the absence of the Executive Director/Designate of Niagara Student Transportation Services and/or the Director of Education (or designate), the Superintendent of Business and Financial Services is responsible for making and communicating decisions regarding the cancellation of transportation and/or school/Board facility closures due to inclement weather.

~~The Director of Education will inform the Chair of the Board and all Trustees of any school~~ **Notification of Niagara Catholic closures, and/or changes or alterations to the normal hours of operation of a school, group of schools, Board facilities or the system will be posted on the Board website, delivered to parents/guardians through an electronic communications platform, and added to social media platforms by 6:00 a.m. (when feasible).**

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

References

- ***Niagara Catholic District School Board Policies/Procedures***
 - **[Employee Attendance During Inclement Weather and Workplace Closure \(201.9\) AOP](#)**
 - **[Student Transportation Policy \(500.2\)](#)**

Adopted Date:	February 24, 1998
Revision History:	March 19, 2013 February 26, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES FOR RECOMMENDATION TO THE
BOARD: STUDENT SENATE POLICY – ELEMENTARY
POLICY (100.6.2)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate Policy – Elementary Policy (100.6.2), as presented.

Prepared by: Kim Kinney, Superintendent of Education
Presented by: Kim Kinney, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: March 7, 2023



Niagara Catholic District School Board
STUDENT SENATE – ELEMENTARY POLICY
STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.6.2

Adopted Date: April 23, 2013

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board values the leadership, ~~perspectives and participation~~, and voice of students and their Elementary Student Senate representatives.

The Niagara Catholic District School Board recognizes the benefits accrued when students have an opportunity to share and represent the perspectives and insights from their school communities.

To assist the Student Trustees on the Board and the Student Representatives to the Niagara Catholic Parent Involvement Committee (NCPIC) and the Special Education Advisory Committee (SEAC), the Niagara Catholic Elementary Student Senate has been established with elementary representatives from each Family of Schools within the Board.

The Elementary Student Senate provides a forum for student servant leadership, the exchange of ideas, discussion, consultation, peer mentorship and communication through its Co-Chairs to the Secondary Student Senate, the Student Trustees on the Niagara Catholic District School Board and the Director of Education.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

References

- [Education Statutes and Regulations of Ontario](#)
- [Ontario Municipal Conflict of Interest Act](#)
- [Niagara Catholic District School Board Policies/Procedures](#)
 - [Student Senate – Secondary Policy \(100.6.1\)](#)

Adopted Date:	April 23, 2013
Revision History:	February 26, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES FOR RECOMMENDATION TO THE
BOARD: STUDENT SENATE POLICY – SECONDARY POLICY
(100.6.1)**

RECOMMENDATION

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Student Senate Policy – Secondary Policy (100.6.1), as presented.

Prepared by: Kim Kinney, Superintendent of Education
Presented by: Kim Kinney, Superintendent of Education
Recommended by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: March 7, 2023



Niagara Catholic District School Board
STUDENT SENATE – SECONDARY POLICY
 STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.6.1

Adopted Date: March 27, 2007

Latest Reviewed/Revised Date: February 26, 2019

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Niagara Catholic District School Board values the leadership, ~~perspectives and participation,~~ and voice of students and their Secondary Student Senate representatives.

The Niagara Catholic District School Board recognizes the benefits accrued when students have an opportunity to share and represent the perspectives and insights from their various school populations.

To assist the Student Trustees on the Board, and the Student Representative to the Niagara Catholic Parent Involvement Committee (NCPIC) and the Special Education Advisory Committee (SEAC), the Niagara Catholic Student Senate has been established with representatives from each of the Board's Catholic secondary schools.

The Student Senate provides a forum for student servant leadership, the exchange of ideas, discussion, consultation, and communication through its Co-Chairs/Student Trustees with the Board, Director of Education, Senior Administrative Council and all students in the Niagara Catholic District School Board.

The Director of Education will issue [*Administrative Operational Procedures*](#) for the implementation of this policy.

References

- [*Education Statutes and Regulations of Ontario*](#)
- [*Ontario Municipal Conflict of Interest Act*](#)

Adopted Date:	June 27, 2000
Revision History:	September 25, 2001 April 24, 2012 April 23, 2013 February 26, 2019

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING
EMPLOYEE CODE OF CONDUCT AND ETHICS POLICY
(201.17)**

Prepared by: Julia Tiessen, Executive Officer of Human Resources

Presented by: Julia Tiessen, Executive Officer of Human Resources

Date: March 7, 2023



Niagara Catholic District School Board

EMPLOYEE CODE OF CONDUCT AND ETHICS POLICY

STATEMENT OF GOVERNANCE POLICY

200 – Human Resources

Policy No 201.17

Adopted Date: November 27, 2012

Latest Reviewed/Revised Date: June 19, 2018

In keeping with the Mission, Vision, and Values of the Niagara Catholic District School Board (the Board "Board") [VD1][VD2], all employees of the Board occupy positions of public trust and confidence and, as such, are expected to discharge their duties and responsibilities with integrity and professionalism.

This policy will create and maintain a culture of integrity through clearly defined expectations for all employees.

As an accountable public organization, the Board is committed to conducting all of its affairs with the highest standards of ethics, integrity, honesty, fairness and professionalism. Of equal importance to the achievement of the Multi-Year Strategic Plan [VD3] and annual system priorities of the Niagara Catholic District School Board, is the way manner [VD4] in which we achieve them.

It is imperative that Board employees act, and be seen to act, in the best interests of the public they serve. It is the responsibility of the Board to promote student achievement and well-being through the delivery of Catholic education programs, services and supports and [VD5] the effective stewardship of the Board's resources.

All employees of the Board are required to comply be in compliance [VD6] with the Mission, Vision and Values of the Board, all provincial statutes, regulations, the Municipal Freedom of Information and Protection of Privacy Act [VD7] and its Regulations, and policies and Administrative Operational [VD8] Procedures of the Board. Employees are responsible to be aware of and understand the provisions of this and Code, as well as [VD9] other applicable Board policies, including those specifically identified in this Code of Conduct. [VD10]

The Director of Education will issue *Administrative Operational Procedures* for the implementation of this policy.

References

- [Broader Public Sector Accountability Act, 2010](#)
- [The Ethical Standards for the Teaching Profession, Ontario College of Teachers](#)
- [Human Rights Code](#)
- [Municipal Freedom of Information and Protection of Privacy Act](#)
- [Occupational Health and Safety Act](#)
- [Ontario Education Act Statutes and Regulations](#)
- [School Board Governance Act 2009](#)
- [Collective Agreements](#)
- [Niagara Catholic District School Board Policies/Procedures](#)
 - [Accessibility Customer Service Policy \(800.8.1\)](#)
 - [Electronic Communications Systems Policy \(Employees\) \(201.12\)](#)
 - [Employee Workplace Harassment Policy \(201.7\)](#)
 - [Employee Workplace Violence Policy \(201.11\)](#)
 - [Occupational Health and Safety Policy \(201.6\)](#)
 - [Purchasing/Supply Chain Management Policy \(600.1\)](#)
 - [Municipal, Provincial and Federal Election Administrative Procedures - DM 056 \(2011-2012\)](#)

Adopted Date:	November 27, 2012
Revision History:	June 19, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

**TOPIC: GOVERNANCE POLICIES PRIOR TO VETTING
NIAGARA CATHOLIC EDUCATION AWARD OF
DISTINCTION POLICY (100.7)**

Prepared by: Pat Rocca, Superintendent of Education

Presented by: Pat Rocca, Superintendent of Education

Date: March 7, 2023



Niagara Catholic District School Board

**NIAGARA CATHOLIC
EDUCATION AWARD OF DISTINCTION POLICY**

STATEMENT OF GOVERNANCE POLICY

100 - Board

Policy No 100.7

Adopted Date: October 26, 2004

Latest Reviewed/Revised Date: February 27, 2018

In keeping with the Mission, Vision and Values of the Niagara Catholic District School Board, the Board believes in the importance of recognizing individuals and groups who have made and ~~or~~ continue to make outstanding contributions to Catholic Education in the Niagara Region.

In honour of these contributions the Niagara Catholic District School Board has established an award known as the “Niagara Catholic Education Award of Distinction”.

Annually, these individuals or groups may be recognized with this prestigious honour. The Board reserves the right to approve and/or revoke the prestigious award.

The Director of Education will issue [Administrative Operational Procedures](#) for the implementation of this policy.

Adopted Date:	October 26, 2004
Revision History:	February 22, 2005 December 18, 2012 February 27, 2018

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE
MARCH 7, 2023**

PUBLIC SESSION

TOPIC: POLICY REVIEW SCHEDULE

The Policy Review
Schedule is presented for information.

Prepared by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Presented by: Camillo Cipriano, Director of Education/Secretary-Treasurer
Date: March 7, 2023



GOVERNANCE POLICY REVIEW SCHEDULE

SEPTEMBER 2022 - JUNE 2023

Updated: February 2023

SORTED BY COMMITTEE OF THE WHOLE MEETING DATE					
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	Prior to Vetting	After Vetting
NEW	NEW	NEW	Right to Disconnect		September 2022
2017	2017	600.6	Privacy	September 2022	November 2022
1998	2018	600.2	Records and Information Management	September 2022	November 2022
1998	2020	201.2	Retirement & Service Recognition Celebration	October 2022	December 2022
2007	2020	800.4	Volunteer Recognition	October 2022	December 2022
1998	2018	100.4	Student Trustees	November 2022	January 2023
1998	2016	701.2	Pupil Accommodation Review	December 2022	February 2022
2012	2018	701.5	Bottled Water	January 2023	March 2023
2011	2018	400.6	Environmental Stewardship	January 2023	March 2023
2013	2019	100.6.2	Student Senate - Elementary	January 2023	March 2023
2000	2019	100.6.1	Student Senate - Secondary	January 2023	March 2023
1998	2019	500.1	School Operations for Inclement Weather and Workplace Closure	January 2023	March 2023
2006	2018	201.12	Electronic Communications Systems (Employees)	February 2023	April 2023
2010	2021	100.12	Trustee Code of Conduct	February 2023	April 2023
2012	2018	201.17	Employee Code of Conduct & Ethics	March 2023	May 2023
2004	2018	100.7	Niagara Catholic Education Award of Distinction	March 2023	May 2023
2002	2022	201.7	Employee Workplace Harassment *	April 2023	June 2023
2002	2022	201.11	Employee Workplace Violence *	April 2023	June 2023
2002	2022	201.6	Occupational Health & Safety *	April 2023	June 2023

* Ministry of Labour Compliance Annual Review

SORTED BY BOARD MEETING DATE					
Policy Issued	Reviewed Revised	Policy #	POLICY NAME	BOARD MEETING DATE	
NEW	NEW	NEW	Right to Disconnect	September 2022	
2017	2017	600.6	Privacy	December 2022	
1998	2018	600.2	Records and Information Management	December 2022	
1998	2020	201.2	Retirement & Service Recognition Celebration	December 2022	
2007	2020	800.4	Volunteer Recognition	December 2022	
1998	2018	100.4	Student Trustees	January 2023	
1998	2016	701.2	Pupil Accommodation Review	February 2023	
2012	2018	701.5	Bottled Water	March 2023	
2011	2018	400.6	Environmental Stewardship	March 2023	
2013	2019	100.6.2	Student Senate - Elementary	March 2023	
2000	2019	100.6.1	Student Senate - Secondary	March 2023	
1998	2019	500.1	School Operations for Inclement Weather and Workplace Closure	March 2023	
2006	2018	201.12	Electronic Communications Systems (Employees)	April 2023	
2010	2021	100.12	Trustee Code of Conduct	April 2023	
2012	2018	201.17	Employee Code of Conduct & Ethics	May 2023	
2004	2018	100.7	Niagara Catholic Education Award of Distinction	May 2023	
2002	2022	201.7	Employee Workplace Harassment *	June 2023	
2002	2022	201.11	Employee Workplace Violence *	June 2023	
2002	2022	201.6	Occupational Health & Safety *	June 2023	

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 7, 2023**

PUBLIC SESSION

**TITLE: CREATING SAFE AND INCLUSIVE SPACES FOR
STUDENTS WITH DEVELOPMENTAL, PHYSICAL AND
MEDICAL NEEDS**

The Creating Safe and Inclusive Spaces for Students with Developmental, Physical and Medical Needs report is presented for information.

Prepared by: Gino Pizzoferrato, Superintendent of Education

Presented by: Gino Pizzoferrato, Superintendent of Education
Tara-Lynn Bidal, Janet Rylett & Grace Brochu - Student Support Facilitators

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: March 7, 2023



REPORT TO THE COMMITTEE OF THE WHOLE MARCH 7, 2023

CREATING SAFE AND INCLUSIVE SPACES FOR STUDENTS WITH DEVELOPMENTAL, PHYSICAL AND MEDICAL NEEDS

BACKGROUND INFORMATION

Honouring our Mission Statement: *“We are a Christ-centered Catholic faith community that celebrates diversity and fosters spiritual growth, inspiring all to reach their full potential in mind, body and spirit”*, Student Support Facilitators strive to enable our students to access learning, achieve their potential and attend school safely each day. Humanitarian, Mahatma Gandhi stated: *“The true measure of any society can be found in how it treats its most vulnerable members”*. The Student Support Facilitators, members of the Student Support Department, have the privilege of supporting our most vulnerable students across the Niagara Catholic District School Board. Our students with developmental, physical and medical needs endure many challenges and need various supports to safely attend school.

Student Support Facilitators ensure that therapists’ recommendations for care and comfort are in place within our schools on a personalized basis for each child receiving care of this nature. Support is provided both proactively and reactively to address and follow up with safety concerns that may be identified for students and staff. The arrangement of staff training on how to effectively use the specialized equipment that is necessary for student success, service arrangements for the equipment required by our students’ and regular monitoring and maintenance of the equipment are among the responsibilities of the Student Support Facilitators to ensure safe daily attendance for our students.

Student Support Facilitators strive to generate Specialized Equipment Amount claims in a timely manner to ensure timely availability of equipment, effective student engagement, and safety and student wellness needs are in place and accounted for in their daily learning environment. This work aligns directly with our Niagara Catholic District School Board Multi-Year Strategic Plan 2021-2026, to manage our resources effectively to build a sustainable Catholic School Board in the Niagara Region. Work of this nature is carefully navigated by Student Support Facilitators who liaison closely with agencies to ensure that every need and goal identified within each Individual Education Plan is addressed thereby aligning our service with the strategic direction to advance student achievement for all students.

This report demonstrates how school staff are supported in developing medical plans of care and emergency protocols for our students with Prevalent Medical Conditions through the collaborative work done by our Student Support Facilitators. As part of this work, ensuring that all appropriate school staff receive training for emergency response intervention during an emergency situation is of paramount importance. The aforementioned safety measures align directly with the Niagara Catholic’s commitment to foster inclusive, equitable and safe school communities where all are welcomed and called by name”

Our most vulnerable students are children of God, respected and included as valued members of the Niagara Catholic District School Board family. As Pope Francis proclaimed to all persons with disabilities: “The

Church is truly your home”. Therefore, our role and responsibility is to ensure that each child feels included and “at home” in every Niagara Catholic school and that they feel safe and have full accessibility to curriculum, to their environment and to wellness which allows all to celebrate the richness of our Catholic faith and our holistic value-based Catholic Education.

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